

# Minutes

## Licensing Committee

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Venue:	Committee Room
Date:	Monday 13 June 2016
Time:	10.00 a.m.
Present:	Councillors C Pearson (Chair), K Ellis (Vice Chair), Mrs J Chilvers, Mrs S Duckett, M Hobson, M Jordan, B Marshall, R Sweeting, J Thurlow and Mrs D White.
Apologies:	None
Officers present:	Caroline Fleming, Senior Solicitor, Tim Grogan, Senior Enforcement Officer, and Janine Jenkinson, Democratic Services Officer
Public:	1
Press:	0

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### 1. MINUTES

The Committee considered the minutes of the Licensing Committee held on 9 May 2016.

The following amendments were raised:

- In relation to page 2, the sentence 'The driver and operator along with the Senior Enforcement Officer left the room while the Committee made their decision', it was pointed out that the word 'their' should be deleted and replaced with 'its'.
- With regard to page 3, the sentence 'The applicant along with the Senior Enforcement Officer left the room while the Committee made their decision', it was pointed out that the word 'their' should be deleted and replaced with 'its'.

**RESOLVED:**

To approve the minutes of the Licensing Committee meeting held on 9 May 2016, subject to the amendments detailed above.

**2. START TIME OF MEETINGS 2016/17**

**RESOLVED:**

To agree that 10 a.m. would be the start time for Licensing Committee meetings in 2016/17.

**3. DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**4. PROCEDURE**

The Committee noted the Licensing Committee procedure.

**5. CHAIR'S ADDRESS TO THE LICENSING COMMITTEE**

There was no address from the Chair.

**6. APPLICATION FOR A DISCREET PRIVATE HIRE VEHICLE LICENCE**

The Senior Enforcement Officer presented the report which outlined the details of an application to licence a Range Rover Sport motor vehicle as a Private Hire Vehicle whereby the licence was discreet in manner.

The applicant was in attendance.

Councillors were given the opportunity to question the applicant in connection with the application.

The applicant was given the opportunity to represent his case. The applicant explained that his application letter, attached as Appendix A to the report, set out the details of his case and he had no further comments to add.

The Senior Enforcement Officer provided the Committee with a summary of the case.

The Chair asked the applicant if he had had the opportunity to say everything he wished to say to the Committee. The applicant confirmed he had, and he had no further comments.

*The Senior Enforcement Officer and the applicant withdrew from the meeting whilst the Committee made its decision.*

*The Senior Enforcement Officer and the applicant returned to meeting to be informed of the Committee's decision.*

**RESOLVED:**

**To GRANT the application for a Private Hire Vehicle Licence, whereby the licence was discreet in manner.**

*Reason for Decision:*

*The application was in-line with the Council's Licensing Policy.*

**7. PRIVATE SESSION**

**RESOLVED:**

**That, in accordance with Section 100(A) (4) of the Local Government Act 1972, in view of the nature of the business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraphs 3 of Schedule 12(A) of the Act.**

**8. APPLICATION FOR AN EXEMPTION FROM ASSISTING PASSENGERS ON MEDICAL GROUNDS**

Councillors were informed that the applicant was not present to address the Committee.

In the absence of the applicant, it was proposed and seconded to defer consideration of the application.

**RESOLVED:**

**To DEFER consideration of the application.**

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The meeting closed at 10.15 am.